

DOVE VALLEY WORKING GUN DOG CLUB

Website guidance - Members



FEBRUARY 24, 2022

Contents

Create an account	2
Renew your Membership	3
Add a dog to your account	5
Change details on your account	6
Enter a test or trial	7

These titles are hyperlinked to their corresponding page, you may click on them to arrive at the required page or scroll to the page number.

Create an account

1. Click the log in tab at the far right.



2. You should arrive at the below page. Please enter the email address which is associated with your membership.

Login/ Register

LOGIN

Members and Registered user's, please login below. If you haven't been issued a password then please use the password reset link at the bottom of this page.

Email Address

Password

Login

MEMBERS WHO HAVEN'T REGISTERED AN EMAIL ADDRESS

If you are an existing member but haven't yet used the online system - please contact guyradford1@hotmail.co.uk for assistance.

NON MEMBERS

If you are a non member who hasn't entered online previously and would like to enter an event online - please contact guyradford1@hotmail.co.uk for assistance.

3. Click the 'reset password' button below the password box. If new to our website, you will not have a password and you will have to create one via an email which will be sent to you once the below blue link is clicked.

Password

Login

RESET PASSWORD

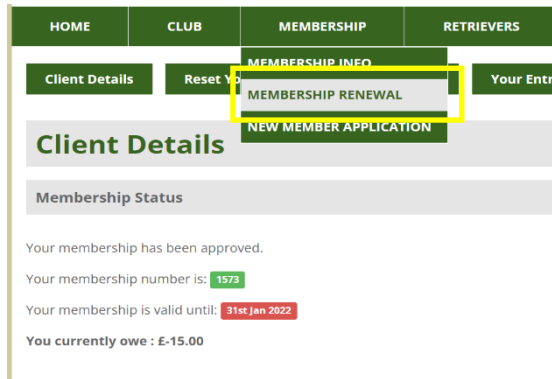
[Forgotten your password? Click here to reset it.](#)

4. Check your email inbox for the email address you have provided, to create your password to be able to log in.

Renew your membership

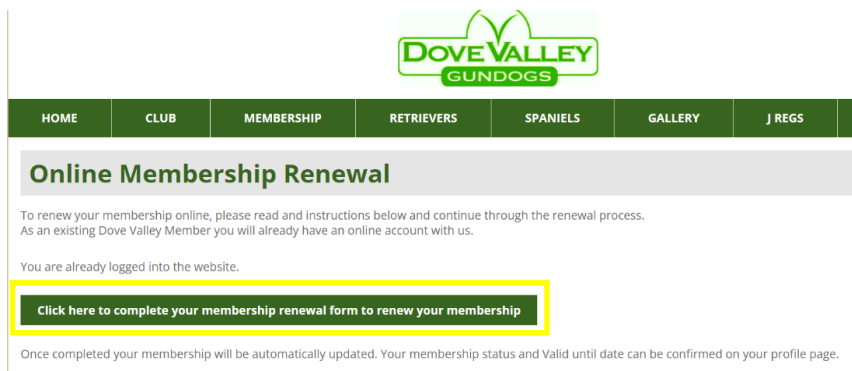
Visit the link:

1. Hover over membership, click on membership renewal.



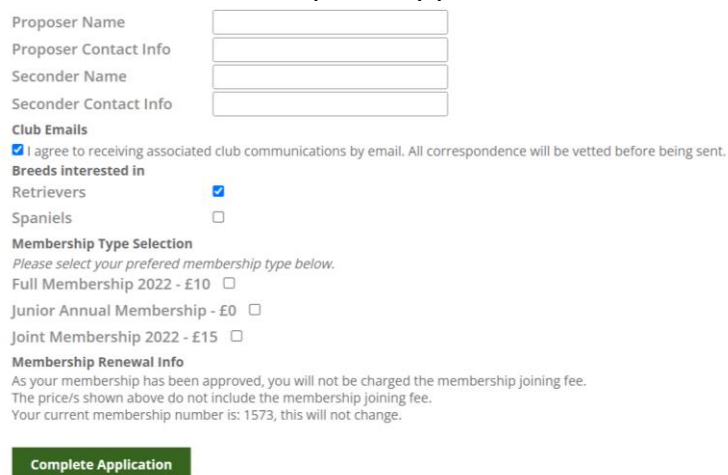
The screenshot shows the website's navigation bar with tabs: HOME, CLUB, MEMBERSHIP, and RETRIEVERS. The MEMBERSHIP dropdown menu is open, showing options: Client Details, Reset Your Password, MEMBERSHIP RENEWAL (highlighted with a yellow box), and NEW MEMBER APPLICATION. Below the navigation bar, the 'Client Details' section is visible, showing membership status, number (1573), validity date (31st Jan 2022), and current amount owed (£15.00).

2. Follow the membership renewal link as per the below.



The screenshot shows the 'Online Membership Renewal' page. At the top is the Dove Valley Gundogs logo. Below the navigation bar, the page title is 'Online Membership Renewal'. A message states: 'To renew your membership online, please read the instructions below and continue through the renewal process. As an existing Dove Valley Member you will already have an online account with us.' It also says 'You are already logged into the website.' A yellow box highlights a button that says 'Click here to complete your membership renewal form to renew your membership'. Below this, a note states: 'Once completed your membership will be automatically updated. Your membership status and Valid until date can be confirmed on your profile page.'

2. Fill in your details and select the breed and membership you would like to renew and click complete application.



The screenshot shows the membership renewal form. It includes fields for 'Proposer Name', 'Proposer Contact Info', 'Seconder Name', and 'Seconder Contact Info'. Below these are 'Club Emails' and a checkbox for 'I agree to receiving associated club communications by email. All correspondence will be vetted before being sent.' The 'Breeds interested in' section has checkboxes for 'Retrievers' (checked) and 'Spaniels'. The 'Membership Type Selection' section asks to 'Please select your preferred membership type below.' with options: 'Full Membership 2022 - £10' (checked), 'Junior Annual Membership - £0', and 'Joint Membership 2022 - £15'. A 'Membership Renewal Info' section states: 'As your membership has been approved, you will not be charged the membership joining fee. The price/s shown above do not include the membership joining fee. Your current membership number is: 1573, this will not change.' At the bottom is a green button labeled 'Complete Application'.

3. Your basket will then appear, where you need to pay for your membership renewal, please choose your method and click continue to complete.

Basket

Name	Total	Remove Item
Membership - Full Membership 2022	£10	<input type="checkbox"/>

[update basket](#) [empty basket](#)

Basket Total: £10.00

How do you want to Pay?


Pay Online - Pay using PayPal

Continue

**ALL PAYMENTS ARE MANUALLY CHECKED BY THE MEMBERSHIP SECRETARY –
your membership will not renew if a payment has not been received.**

Add a dog to your account

1. Log in to your account and click on Your Dogs



HOME	CLUB	MEMBERSHIP	RETRIEVERS	SPANIELS	GALLERY	J REGS	MEMBERS
------	------	------------	------------	----------	---------	--------	---------

Client Details	Reset Your Password	Your Dogs	Your Entries
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Client Details

Membership Status

Your membership has been approved.

2. Click on Add a dog.

Your Dogs

Please maintain your dog details below - this will make entry into all events easier.

Add a Dog

3. Fill in FTCH box, all required red fields, optional fields may be left blank and finalise by clicking Confirm – Add Dog

Is Field Trial Champion: ☐

Name (required)

Registration No (please specify Registration No, Stud Book No or both)

Stud Book No (please specify Registration No, Stud Book No or both)

Breed (required)

Sex (required)

Date of Birth (required)

Breeder Name

Sire (required)

Dam (required)

If your dog has a qualification as per Rule J Regulation 7.1 'Preference in the draw for Open Stakes' please tick the Has Qualification box below.
A Certificate of Merit or any award at a Working Test is not a qualification.

Has Qualification? ☐

Notes

Cannot complete due to invalid inputs!

Confirm - Add Dog **Cancel Changes**

4. Your dog will now appear under your profile.

Your Dogs

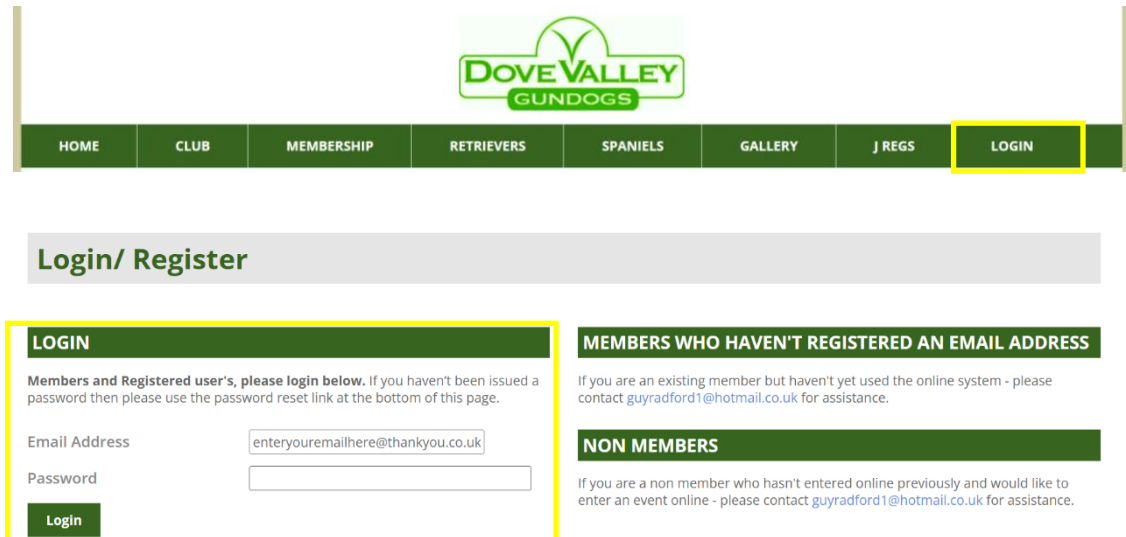
Please maintain your dog details below - this will make entry into all events easier.

Twicebrewed Willow **edit**

Add a Dog

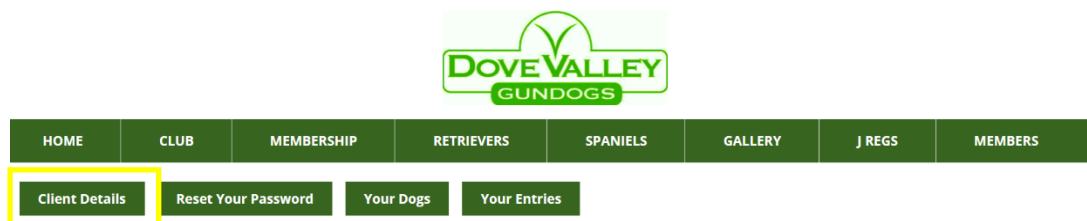
Change details on your account

1. Log in to your account



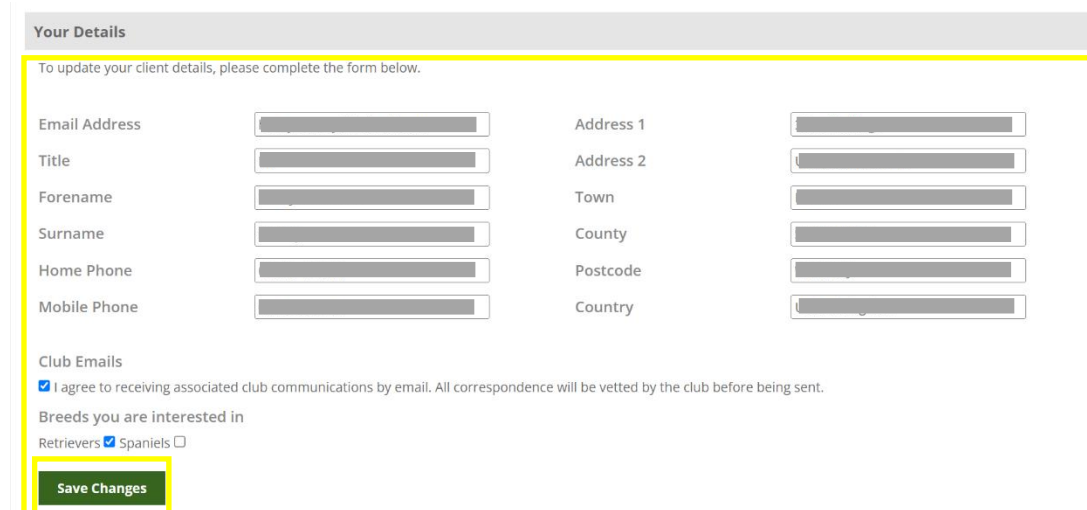
The screenshot shows the Dove Valley Gundogs website. The navigation bar includes links for HOME, CLUB, MEMBERSHIP, RETRIEVERS, SPANIELS, GALLERY, J REGS, and LOGIN. The LOGIN link is highlighted with a yellow box. Below the navigation bar is a section titled "Login/ Register". On the left, there is a "LOGIN" form with fields for Email Address (containing "enteryouremailhere@thankyou.co.uk") and Password, and a "Login" button. On the right, there are two sections: "MEMBERS WHO HAVEN'T REGISTERED AN EMAIL ADDRESS" and "NON MEMBERS", both providing contact information for assistance.

2. Click on Client Details



The screenshot shows the Dove Valley Gundogs website. The navigation bar includes links for HOME, CLUB, MEMBERSHIP, RETRIEVERS, SPANIELS, GALLERY, J REGS, and MEMBERS. Below the navigation bar is a section titled "Client Details". The "Client Details" link is highlighted with a yellow box. Other links in this section include "Reset Your Password", "Your Dogs", and "Your Entries".

3. Fill in or change the fields below



The screenshot shows the Dove Valley Gundogs website. The "Your Details" form is displayed, containing fields for Email Address, Title, Forename, Surname, Home Phone, Mobile Phone, Address 1, Address 2, Town, County, Postcode, and Country. Below these fields are checkboxes for "Club Emails" (checked) and "Breeds you are interested in" (Retrievers checked, Spaniels unchecked). A "Save Changes" button is highlighted with a yellow box.

4. Click save to save your changes

Enter a test or trial

1. Log in to your account

DOVE VALLEY GUNDOGS

HOME CLUB MEMBERSHIP RETRIEVERS SPANIELS GALLERY J REGS **LOGIN**

Login/ Register

LOGIN

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2. Hover over your preferred breed and click the corresponding year and test/trial

GUNDOGS

HOME CLUB MEMBERSHIP RETRIEVERS SPANIELS GALLERY J REGS MEMBERS

2022 SCHEDULE

2022 WORKING TESTS

2023-2024 FIELD TRIALS

2022 TRAINING CLASSES

Novice, Young Handler, P

Schedule Entries Draw Results

3. Fill in all of the below fields.

Handler Info

Handler Title (required)

Handler Forename (required)

Handler Surname (required)

Stake Information

Enter your dogs in to one stake at a time, you will be taken to the 'Basket' when you confirm entry to the stake, here you can choose to return to enter another stake before submitting all your entries.

Select Stake (required)

Dog Details

When entering an Open stake please take note of your dogs Qualification Status. If you need to edit this or any of your dogs details please click [Update or Add a Dogs Details](#) to go back to your profile.

Select Dog (required)

Cannot complete entry due to invalid inputs!

Please Note: Each Dog can only be entered into each stake once!

Kennel Club Declaration / Terms of Entry

Please ensure all details entered are correct before submitting your entry.

I/ We agree to submit to and be bound by The Kennel Club Ltd Rules and Regulations in their present form or as they may be amended from time to time in relation to all

4. Read the Kennel Club Declaration / Terms of Entry and click Confirm – Enter Stake.

Kennel Club Declaration / Terms of Entry
Please ensure all details entered are correct before submitting your entry.

I/ We agree to submit to and be bounded by The Kennel Club Ltd Rules and Regulations in their present form or as they may be amended from time to time in relation to all canine matters with which the Kennel Club is concerned and that this entry is made upon the basis that all current single or registered owners of this dog(s) have authorized/ consented to this entry.

I/ We also undertake to abide by the Regulations of this trial and not to bring to the Trial any dog which has contracted or been knowingly exposed to any infectious disease during the 21 days prior to the day of the Trial, or which is suffering from a visible condition which adversely affects its health or welfare. I also declare that I am fully conversant with the Field Trial Regulations and have studied the Guide to the Conduct of Field Trials.

I further declare that, I believe to the best of my Knowledge that the dogs are not liable to disqualification under Kennel Club Field Trial Regulations*

Note: Dogs entered in breach of Kennel F. T. Regulations are liable to disqualification whether or not the owner was aware of the breach."

Confirm - Enter Stake

5. You can view and check your entry under the entries tab under the test/trail you have entered.

Schedule	Entries	Draw	Results
Owner		Dog(s)	
Mr Henry & Danielle Carney		Twicebrewed Willow	

6. Your payment for the test/trial will be received to the club on the day in cash or cheque form.